**SHELBURNE BOARD OF ASSESSORS**

**Meeting Minutes**

**January 15, 2021**

 The meeting was called to order on Friday January 15, 2021 at 6:13pm by Alan Coutinho.

The meeting was held via Zoom computer due to the COVID-19 pandemic.

Present: Alan Coutinho, Shawn Allen, Jim Richardson (telephone) and Paula Morse

**Signatures – Approved with signatures**

Alan will send documents around for signatures.

Monthly Lists RE/PP – November, December

Monthly List MV – October, November, December

Exemptions that have been submitted.

**Assessors Updates** - Informed the Board that I mailed out all the I&E forms, Form of Lists and the ABC Lists before December 31, 2020

Exemptions granted:

41C - $500 Cert #50 22E - $1000 Cert #2

41C - $500 Cert #51 22 - $400 Cert #3

17D - $175 Cert #52 22 - $400 Cert #4

41C - $500 Cert #53 22 - $400 Cert #5

41C - $500 Cert #54 22E - $1000 Cert #6

37A - $500 Cert #30 22 - $400 Cert #7

**Abatements** – Discussed the few Abatements that have come in. We set a date to go out and take a look at some of the properties we received forms for and requests we’ve received from some residents to take a look at their properties. Agreed to meet on Thursday the 21st to visit residents. That will be Alan Coutinho, Jim Richardson and Paula Morse.

**Fire District –** Received approval from the Board to send a letter to the Prudential committee to bill for time spent on the Tax Rate setting. Will bill 3 hours at $25/hr. Discussed speaking with the Prudential committee about ways to improve the process for them so that the Tax Rate can get set on time.

**Budget** – Agreed to set a meeting to discuss the Assessors budget.

**Next Meeting –** Wednesday February 3rd at 4:00pm

 Motion: A motion was made by Alan Coutinho adjourn the meeting at 6:55pm. Vote 3-0