**SHELBURNE BOARD OF ASSESSORS**

**Meeting Minutes**

**November 16, 2020**

The meeting was called to order on Monday November 16, 2020 at 7:15pm by Alan Coutinho.

The meeting was held via Zoom computer due to the COVID-19 pandemic.

Present: Alan Coutinho, Shawn Allen and Paula Morse

**Signatures – Approved with signatures**

Alan and Shawn will come by the Town Hall to sign all documents.

Monthly Lists RE/PP – July, August, September, October

Monthly List MV – June, July, August, September

Exemptions that have been submitted.

**Tax Rate Setting Status** – We agreed we would be ready to do a presentation for the Select board during the December 7th meeting. Paula has submitted the Assessor’s requirements to the DOR and are waiting for other departments to submit their respective documentation.

We have heard nothing from the Fire District as of yet. Alan is going to speak with someone regarding the Fire district to see where they are. Discussed that the bills may have to go out without the Fire District Tax Rate being set.

**Chapterland** – Most applications have arrived. The Board agreed to give an extension until December 1st for any outstanding applications. Letters are being set or have already been sent to those who have not yet submitted an application.

**ATB Hearing** – Alan Coutinho will be representing The Board of Assessors at the ATB Hearing Presutti vs. Shelburne. Paula has been in contact with Jenn Morse in regard to appropriate documentation required for the meeting. All documents will be sent to Alan Coutinho, John Presutti and the ATB once they are gathered together

**Next Meeting –** To Be Determined

Motion: A motion was made to adjourn the meeting at 6:55pm. Vote 3-0