

**SHELBURNE BOARD OF ASSESSORS**  
**Meeting Minutes**  
**September 27, 2017**

The meeting was called to order at 5:11 p.m.

Board Members Present: Alan Coutinho, Joseph Mattei, Jennifer Morse (Assistant)

Board Members Absent: Jim Richardson

**Cyclical Inspections – Frank Williams Road & Mohawk Trail 4 p.m. – 5:10 p.m.**

**Signatures**

2017 Real Estate Abatement Denial and Certificates

Motor Vehicle Abatement Levy 2017, 2016

RE/PP Monthly Lists- August 2017

**Shelburne Fire District Discussion – Tabled to Next Meeting**

**Postal Code Excise Issues**

Jenn shared with the board the ongoing issue of town zip codes and that forty of the one hundred recent motor vehicle excise bills belonged to neighboring towns. Jenn sent an email to Senator Hinds who has been involved in the conversations. Recently the towns of Buckland and Charlemont have been engaged in the impact the zip codes have to not only motor vehicle but other local aid numbers.

**Employee Evaluation**

Employee evaluation sheets were distributed to members. Joe Mattei completed his during the meeting and Alan Coutinho will turn his in before the deadline.

**Ancient Glacier vs. Town of Shelburne Board of Assessors**

A hearing notice was received for November 8, 2017 in Northampton. Alan and Joe both plan on representing the Board at ATB. JM will work with Maureen Pike to get all of the jurisdictional documents prepared. .

**Next Meeting**

October 16 with inspections at 4 p.m. Lucy Fiske Road Neighborhood

The meeting was adjourned at 5:45 p.m.

Respectfully Submitted:

Jennifer Morse

October 2, 2017

Approved: 10/16/17 Vote: 2-0