

SHELBURNE BOARD OF ASSESSORS

Meeting Minutes

January 8, 2018

The meeting was called to order at 4:30 p.m. by chair Alan Coutinho.

Board Members Present: Alan Coutinho, James Richardson, Jennifer Morse (Assistant)

Board Members Absent: Joseph Mattei

Minutes

Minutes of December 11, 2017 were approved and signed.

Signatures

Motor Vehicle Abatement

Motor Vehicle Commitment #6 – Warrant to the Collector

Real Estate/Personal Property Monthly List – December 2017 – Fiscal Year 2018

Motor Vehicle Monthly List – December 2017 - Levy 2018

Town of Shelburne Warrant to Collect Sewer Liens - 3rd & 4th Quarter

Town of Shelburne Warrant to Collect Personal Property – 3rd & 4th Quarter

Town of Shelburne Warrant to Collect Real Estate – 3rd & 4th Quarter

Shelburne Fire District Warrant to Collect Personal Property – 3rd & 4th Quarter

Shelburne Fire District Warrant to Collect Real Estate - 3rd & 4th Quarter

Statutory Exemptions

Exemption Applications were reviewed and certificates signed. Certificates will be forwarded to the collector for processing and a copy mailed to the applicant. Three exemption applications were denied based on the applicant being ineligible. *Applications are not open to the public*

Letter RE: APR Land at 225 Peckville Rd

A letter was received from the Department of Agricultural Resources regarding Apex Orchards APR land at 225 Peckville Road. The letter was read and corrections will be made to the property record card based on the letter.

30 Frank Williams Road - Solar Display Permit and Parcel Combination – 1/8/18 – Within 48 Hours

JM updated that the property owner at 30 Frank Williams Road is installing a large solar project on their property. After looking into the location of the solar project two weeks ago with Matt Marchese. JM noted that the project was not being placed on the same parcel as the house/shop. The bylaws require that the project be on the same lot and based on the concern of an abutting property owner select board member Matt Marchese contacted the building inspector.

JM had a conversation with the property owner by phone today after receiving a new deed today from the Registry of Deeds that combines all of the parcels into one. The property owner stated that there was a desist order on the project until the Board of Assessors combined the lots per the deed. The board reviewed the deed and the parcels will all be combined into one. JM to let Mr. Simpson know that if the Williams Farm cannot hay the land under the solar panels the land will be removed from chapter status, the Board of Assessors will follow up in the late spring/summer. JM will notify the building inspector of the deed and parcel change.

Ancient Glacier Split Survey - 1/8/18 – Within 48 Hours

JM shared that a land survey of 19 Bridge Street was received splitting the one parcel into two. This survey was forwarded to the Planning Board and Zoning Board to ensure that the split was done according to town policies. The land survey will not be sent to the mapping company until the board is assured that it has been filed properly.

A motion was made and seconded to adjourn the meeting at 5:00 p.m. Vote: 2-0

Next Meeting: January 22, 2018 Agenda items to include exemptions, abatements, budget discussion, exemption 41C wording for Annual Town Meeting. Executive Session to handle exemptions and abatements may be necessary if there is an audience of citizens present.

Respectfully Submitted:

Jennifer Morse
Assistant Assessor
January 10, 2018

Documents

1. Monthly Lists – December 2017 Levy 2018
2. Motor Vehicle Abatements
3. Warrant to Collect – Motor Vehicle, Town of Shelburne Taxes and Shelburne Fire District Taxes
4. Letter from MDAR regarding APR Land at 225 Peckville Rd
5. Deed for 30 Frank Williams Road
6. Land Survey for Ancient Glacier at 19 Bridge Street