

# **SHELBURNE BOARD OF ASSESSORS**

## **Meeting Minutes**

**March 27, 2019**

The meeting was called to order at 4:00 p. m. by Alan Coutinho

Board Members Present: Alan Coutinho, James Richardson, Joseph Mattei, Jennifer Morse - **Assistant Assessor**

### **FY20 Budget Memo**

The Board met to discuss the FY20 Budget Memo from the Board of Selectmen dated March 21, 2019.

The Board reviewed operating budgets for every department, board and or committee; following the review, members of the Select Board recommended the following budget reductions.

Assessors Stipends: Chair	\$2,788 (FY19) to \$1500 (FY20)
Member	\$2,361 (FY19) to \$1000 (FY20)

They also declined the Assistant Assessor request for 24 hours for FY20 compared to 20 hours for FY19 until after the DLS review.

Jennifer presented the board with the results of the recent survey in regards to meetings, time of meeting, etc.

A question was brought as to the vote of the Finance Committee and Jennifer left the meeting to inquire. The Finance Committee had not taken a vote but will make recommendations for the warrant articles.

Discussion between board members as to respond to the memo or take it to town meeting floor for discussion. Joe pointed out the longevity and expertise of the current board. Jim pointed out the amount of time outside of meetings in regards to public questions regarding tax bills and the fact that the office runs smoothly with the support of the Board of Assessors.

Jennifer asked if the board wanted to attend a meeting of the Board of Selectmen. It was decided that the board will ask a member of the Board of Selectmen to their next meeting on April 8, 2019.

At the end of the meeting Joe Mattei submitted his resignation. Members of the board and the assistant assessor thanked him for his service.

### **Items not reasonably anticipated by the chair 48 hours in advance of the meeting**

Next Meeting: April 8, 2019

A motion was made and seconded to adjourn the meeting at 4:20 p.m. all in favor.

Respectfully Submitted:

Jennifer Morse

Assistant Assessor

March 27, 2019

### **Document List**

1. Memo dated March 21, 2019
2. Survey of boards