



TOWN OF SHELburne

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Meeting Notice

Board of Assessors

Date: Monday June 24, 2019 **Time:** 7:00 p.m.
Location: Memorial Hall - 51 Bridge Street **Assessors Office**

Agenda

1. Open Meeting
2. Re-organize – appoint chair
3. Board of Assessors Vacant Seat – appointment with Shawn Allen
4. Certification Directives Progress - DOR
5. Review and approval of minutes from previous meetings
 - a. April 22, 2019
 - b. May 22, 2019
6. Signatures
 - a. Monthly Lists
7. Draft – Data Collection Manual
8. Real Estate Abatements – FY19
9. May 2019 Sales – Values in Patten Neighborhood
10. Cyclical Inspection Update and Plan
11. FY2020 Exemption Information
12. Utility Appraisal Update
13. Hydro Facility Appraisal (FY22) meeting with Buckland
14. Assistant Assessor Updates
 - a. House Demo Valuation – Used by Fire Districts as Training Resource
 - b. Vacation Time/Personal Time – June 26 & June 27
15. Items not reasonably anticipated by the chair 48 hours in advance of the meeting
16. Upcoming Meetings
17. Adjourn the Meeting

Board of Assessors
Jennifer Morse – Assistant Assessor

*The listing of matters are those reasonably anticipated by the Chair which **may** be discussed at the meeting. Not all items listed **may** in fact be discussed, and other items not listed **may** also be brought up for discussion to the extent permitted by law.*