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| cid:image001.png@01D3C2B1.B2C41070 | **TOWN OF SHELBURNE** | 51 Bridge Street  Shelburne, MA 01370  Phone: 413-625-0300 x4  [www.townofshelburne.com](http://www.townofshelburne.com)  assessors@townofshelburnema.gov |

**Meeting Notice**

**Board of Assessors**

**Date: Monday November 25, 2019 Time: 6:00 p.m.**

**Location: Memorial Hall - 51 Bridge Street Assessors Office**

**Agenda**

1. Open Meeting
   1. **Tax Classification Hearing with Board of Selectmen – 6:30 p.m.**

To hold a public hearing in order to determine whether to set a single or variable tax rate for the four (4) different classes of taxable property for the Fiscal Year 2020 tax assessments.

1. Review and approval of minutes from previous meetings
   1. October 28, 2019
2. Signatures
   1. Monthly List – Motor Vehicle October 2019
   2. Monthly List – RE/PP October 2019
   3. Motor Vehicle Commit #6 – Warrant to Collector
3. Tax Billing Process/Data to Software Company
4. Update from Other Boards & Committees- Planning Board Affordable Housing Location Search
5. Shelburne Fire District – Free Cash Certification – Office Support
6. Building Permits – October
7. Sales – October
8. Forest Management/Chapter Land Application Actions
   1. Dole – Forest Management Plan – Forwarded to DCR on 11/13/19
   2. Call – Chapter Application – Land Use Question
   3. Richardson – Forest Management Plan – Amendments
   4. Iwanowicz – Forest Management Plan for Forest Products
   5. Recent Chapter Land Sales – Norman (61B), Boron (61A)
   6. FY21 Chapter Applications not received – Rae, Fiske
9. Assistant Assessor Updates
   1. Office Closed December 23 – January 1 to re-open January 2
   2. MAA Designation
10. Items not reasonably anticipated by the chair 48 hours in advance of the meeting
11. Upcoming Meetings – December ?
12. Adjourn
13. Executive Session – To comply with the provisions of any general or special law or federal granting-aid requirements (generally privacy). MGL Chapter 39, Section 23D, Reason 7 : FY2020 Real Estate Exemptions as applications are not open to the public inspection GL Chapter 59, Section 5.

Board of Assessors

Jennifer Morse – Assistant Assessor

*The listing of matters are those reasonably anticipated by the Chair which****may****be discussed at the meeting.  Not all items listed****may****in fact be discussed, and other items not listed****may****also be brought up for discussion to the extent permitted by law*.