

SHELBURNE BOARD OF ASSESSORS

Meeting Minutes

February 26, 2020

The meeting was called to order on Wednesday February 26, 2020 at 4:00 p.m. by Alan Coutinho. The meeting was held in the Board of Assessors Office.

Present: Alan, Coutinho, Shawn Allen, Jennifer Morse

Absent: Jim Richardson

Minutes

Minutes of February 12, 2020 were reviewed and approved by signature of Alan and Shawn.

Signatures – Signed by all members present unless otherwise noted

Shelburne Fire District

The Assistant Assessor will reach out to the Shelburne Fire District Prudential Committee to see if they can come to a meeting on March 11 or March 25 to discuss the Assistant Assessor role in the free cash and accounting functions of the tax rate setting.

Update from Other Boards/Committees

The Assistant Assessor shared that the Mole Hollow Building has a potential buyer who is going before the ZBA to put in 10 units.

CAI Tax Map Contract

A motion was made by Allen and seconded by Coutinho to recommend the Board of Selectmen sign and approve the CAI Tax Map Contract for 1/1/2020-12/31/2020. *Vote 2-0*

Patriot Properties – One Year Contract

A motion was made and by Allen and seconded by Coutinho to recommend the Board of Selectmen sign and approved the FY21 Assessing Services Contract pending Town Meeting approval. *Vote 2-0*

Sales/Building Permits

Sales for December were reviewed

Building Permits for January were reviewed

Exemptions/Abatements

The Assistant Assessor will be reaching out to Patriot Properties to have them inspect the abatement request and do the building permits.

Exemption 20-2020 was granted by Clause 17D (surviving spouse) in the amount of \$175 (Town) by signature of Coutinho and Allen.

Exemption 21-2020 was granted by Clause 41C (senior) in the amount of \$500 (Town) and \$176.54(District) by signature of all members present Coutinho and Allen.

*Abatement and Exemption Applications are not open to public inspection (General Laws Chapter 59, Section 5)

Forest Management Plans/ Chapter Land

Richardson – submitted – waiting on DCR approval

Assistant Assessor Updates

February 25, 2020 Roundtable in Charlemont- Discussion on the Roundtable event in Charlemont. It was well attended. The Assistant Assessor shared that she wished these events were more structured with an educational presenter with one topic.

April 30 – Franklin County Assessors Association Annual Meeting - Speaker is Chris Wilcox, President of the MAAO.

Next Meeting – March 11, 2020 @ 4 p.m.

MOTION: A motion was made and seconded to adjourn the meeting at 4:57 p.m. Vote 2-0

Respectfully Submitted:

Jennifer Morse

Assistant Assessor

February 27, 2020

Document List

- Agenda 2/26/2020
- Minutes of February 12, 2020
- CAI Tax Map Contract
- Patriot Properties Map Contract
- Sales – Warren Group
- Building Permits – January