**SHELBURNE BOARD OF ASSESSORS**

 **Meeting Minutes**

**November 18, 2021**

The meeting was called to order on Thursday November 18, 2021 at 6:10 p.m. by Jim Richardson. The meeting was held via Zoom.

Present: Joel Dwight, Jim Richardson, Paula Morse

**Minutes**

Minutes for 9/30, 10/14, and 10/4 were approved by Joel Dwight and Jim Richardson.

**Open Meeting –** The Assistant Assessor received a request from a taxpayer about combining 2 parcels to see if there is a tax savings. Jim Richardson answered with an affirmative. The Assistant will contact the taxpayer.

 The Board briefly discussed Income and Expense fines for those who do not return the Income and Expense forms as suggested by the Department of Local Services. The Board agreed to table the discussion until all board members could be present.

**Assistant Assessor Updates –** The Assistant Assessor confirmed theposting of the public certification. It will run from November 17th through the 23rd. Once this is completed then we can start sending documents to the DLS for the tax rate setting.

**Chapterland Applications –** *Reviewed and signed by all members unless otherwise noted.*

 Bassett Homestead Map 008.D Lot 7.1 61B

 Williams/Patenaude Map 022.D, Lots 1, 7, 11 61A

Davis Map 11, Lot 4 61A

Bruce Byers Map 017.D, Lot 37.1 61A

Goldthwaite Map 022.D, Lot 8 & 10.1 61A

Hagers Farm Mkt Multiple 61A

**Excise Abatements** – No excise abatements

  **Next Meeting – Thursday December 2th.** Discussed having the meeting in person either at the Fire Station or the Police Station meeting room.

**Motion was made by Jim Richardson and seconded by Joel Dwight to adjourn at 6:26pm.**

**Respectfully Submitted:**

**Paula Morse**

**Assistant Assessor**

**November 22, 2021**

Documents Submitted

MV Monthly List November 2020

MV Exemption Certificates

PP Monthly List November

Chapterland Tax Liens