

TOWN OF SHELBURNE
Minutes of Meeting
Board of Health
Tuesday July 19, 2016

A duly posted meeting of the Shelburne Board of Health was held on Tuesday, July 19, 2016 at 6:00 pm in the meeting room at Shelburne Town Hall, 51 Bridge St., Shelburne Falls, MA.

Present: Bob Gonzalez
Deb Coutinho, BOH
Rob Hicks, BOH
Administrative Assistant: Liz Kidder
Audience: Ryan Walker

The meeting was called to order at 6:00 pm.

A motion to approve the minutes of the Shelburne Board of Health March 25, 2016 meeting as written was made by Rob and seconded by Deb.

Vote: 3 in favor, 0 opposed, 0 abstentions

Poll of Audience - no comments presented.

Appointments –

Motion by Rob and seconded by Bob to appoint Deb Coutinho to the FRCOG Cooperative Public Health Committee.

Vote: 2 in favor, 0 opposed, 1 abstention by Deb.

The Board signed their annual appointments for their positions as appointed by the Board of Selectmen.

Special Permit Applications – 240 Colrain Shelburne Rd., Joyce Landau. The special permit addresses the conversion of an existing barn into a Yoga Studio. The Board informed Ms. Landau, that before they will sign off on a building permit for this project, that she will need to have the architect determine the max occupancy load of the barn/studio and then have an engineer certify that the existing septic system has sufficient capacity for the changes being proposed.

Phone messages and mail –The Board reviewed an email from Noah Grunburg who had queries about shared septic systems and if they are allowed in Shelburne. The Board referred Mr. Grunburg to Mass. Title V regulations that address shared septic systems.

Inspections – Deb and Bob both reported that they have done far fewer Title V inspections and perc tests this last year than usual..

Deb Coutinho reported that Tom Leue called about a title V for a failed system on a Mohawk Trail property. He had called and said that the house was going to be sold “as-is” with a failed septic system. However, there has to be a Title V for sale of the property so Deb is trying to contact the current owners to make sure they understand that a Title V is required and appropriate repairs made to a failed system to bring it into compliance.

Deb did an inspection with the Building Inspector and Dick Calicewski of the former Ponte Restaurant and she reviewed the situation and recommendations. It is unknown at this time whether the current individual thinking of buying the business will proceed with her plans. Deb and Rob discussed the plan for a new restaurant in the old glass blowing space on Deerfield St. owned by Kathy Young. Rob will conduct the inspection and get back to the owner with any identified concerns.

The Board reviewed the status of food service inspections for this year. It was discussed that they need to inspect the new hard cider winery at Wheelview Farm; Deb said she would do this inspection. Camp Apex opened this year and Deb inspected it. The only problem was that there were bees on site that needed to be disposed of and there was a problem with a faucet in the kitchen

which they are addressing, one that is not involved in food production. Tim Smith at Apex is opening a new building and he has been asking about what types of food he can provide and Deb is going to visit and discuss his options.

Cooperative Public Health Services Program – Deb has been working with Lisa White and has been keeping the towns apprised of the ZIKA virus problem. Lisa and Deb are trying to spread the word on mosquito control since there was an EEE mosquito found in Greenfield. Deb said that Shelburne was able to get some more supplies for the future flu clinics through a grant. The flu clinics have lost funding and Shelburne will have to find another source for future clinics. The cost is probably just under \$2,000 and may be something the Board considers adding to their budget request at Annual Town Meeting.

Contract with Town of Greenfield for inspection services – No contract has been received to date but Nicole was very helpful in giving advice to the Town regarding the renovation of food service establishments.

Planning Board updates – Liz reported that the Planning Board is going to be reviewing parking needs in the Village over the next few months.

Board of Health budget FY 2017- the same. Deb is going to keep track of her administrative time and the Board is going to propose increasing Liz's hours to 240 hours/year instead of 102 hours to help keep up with the paperwork. Deb reported that she has drawn done the Board's expense account for this year in her purchase of a new laptop to replace the 7.5 year old one she has been using.

MAPHCO mini-grant update— Shelburne submitted and was reimbursed for cost of the plug for the new portable generator for Town Hall and Fellowship Hall working with the Emergency Management Committee.

Emergency Management Committee update – Deb stays in touch with Chris Meyer who is on that committee and is in the loop in case the Board of Health is needed in any situation.

Permit requests – Donna West submitted a request for a well permit at 24 Shelburne Summit Drive. Bob Gonzalez and Deb Coutinho reviewed the plan and signed the well permit.

DPH reports - EEE and Zika have been the dominate topic in recent emails.

DEP reports - none discussed.

Invoices – Liz has been processing the invoices for inspections.

Training and Certifications – Deb participated in a workshop on how to deal with people who show up to help in emergencies but have no certifications or experience. She noted that next year she has to recertify in serve-safe.

Other Business not reasonably foreseen 48 hours prior to the meeting –nothing presented.

Schedule next meeting –Oct. 18, 2016 at 6:00 pm.

A motion to adjourn the meeting was made by Deb and seconded by Rob.

Vote: 3 in favor, 0 opposed, 0 abstentions

The meeting was adjourned at 7:25 pm.

Respectfully submitted by:

Liz Kidder
Administrative Assistant