

TOWN OF SHELBURNE
Minutes of Meeting
Board of Health
Tuesday Oct. 18, 2016

A duly posted meeting of the Shelburne Board of Health was held on Tuesday, Oct, 18, 2016 at 6:00 pm in the meeting room at Shelburne Town Hall, 51 Bridge St., Shelburne Falls, MA.

Present: Bob Gonzalez

Deb Coutinho, BOH

Administrative Assistant: Liz Kidder

Audience: Tamarack Hanna, Shelburne Falls Bowling Alley

Absent: Rob Hicks called in sick

The meeting was called to order at 6:07 pm.

A motion to approve the minutes of the Shelburne Board of Health July 19, 2016 meeting as written was made by Bob and seconded by Deb.

Vote: 2 in favor, 0 opposed, 0 abstentions

Poll of Audience -

Appointments – Tamarack Hanna said that he is currently offering 3 kinds of beer at the Shelburne Falls Bowling Alley and needs to find the room on site so that he can offer more types of beer. He is interested in renovating an existing shed (about 8 x 8 x 8) underneath the current building to make a cooler for beer kegs. If the beer lines are going to be more than 12 feet, he would need to use glycol solutions to allow him to push the beer up to a rack of power tap handles; he recognizes that there are separate rules and regulations on the use of glycol. Bob said he would need to have a building permit and follow the standards for coolers in restaurants. Bob noted that access to the cooler would have to be safe access, it would have to be inspected at least once a year, and the six inch rule for storage of food would have to be followed. Bob and Deb referred him to Jim Hawkins the Cooperative Building Inspector.

Special Permit Applications – none to be reviewed.

Phone messages and mail – Deb and Bob reviewed emails that had been received as listed below.

GIS Services for Town Boards – Deb explained the proposal by the Assessors to have CAI Technologies set up GIS technologies using the assessors information and have it on the Town website. The Board discussed the convenience of such access to parcel based information and asked Liz to send a letter of support.

Cooperative Public Health Services Program – The CPHS program has been reorganized and Deb is representing Shelburne. Flu clinics are being held and coordinated with Lisa White the public health nurse.

Contract with Town of Greenfield for inspection services – No contract has been received to date but Nicole was very helpful in giving advice to the Town regarding new or food service establishments that are being renovated.

Planning Board updates – Liz mentioned the Planning Board is revising definitions relative to housing and have suggested that the BOH may want to do some minimal regulation of vacation rentals.

Board of Health budget FY 2017-Deb is going to keep track of her administrative time and the Board is going to propose increasing Liz's hours to 240 hours/year instead of 102 hours to help keep up with the increasing paperwork.

MAPHCO mini-grant update— there have been changes in the organization of grants, Deb will keep us posted.

Emergency Management Committee update – Deb is working with Chris Myers on purchasing equipment and goes to as many of the meetings as she can.

Inspections – this year's initial water test that was done at BSE had 2 faucets that showed slight increases in lead. Those units were closed off and they have been retested. The retest showed that the two sites were now below the legal lead limit. The lab tests will be repeated more often at the school.

Permit requests – the Ponte Restaurant has been for sale and the Board has received several requests for information on the number of people that would be allowed and information as to what other issues would have to be addressed before the Board would issue a permit for reopening.

DPH reports - EEE and Zika and Hurricane Matthew have been the dominate emails. Emergencies go right to Deb's cell phone.

DEP reports - nothing this month.

Invoices – Liz has been processing the invoices for inspections and people have been responsive.

Training and Certifications – Deb will talk to Chris Myers about attending the training on school bombing situations.

Other Business not reasonably foreseen 48 hours prior to the meeting –nothing presented.

Schedule next meeting –Jan 17, 2016 at 6:00 pm.

A motion to adjourn the meeting was made by Deb and seconded by Bob.

Vote: 2 in favor, 0 opposed, 0 abstentions

The meeting was adjourned at 7: 34 pm.

Respectfully submitted by:

Liz Kidder
Administrative Assistant

List of Documents:

Oct. 7, 2016 email on BSE water testing and lab reports

Oct. 12th email re: 8 Bridge St. restaurant

Oct. 13, 2016 email on AxisGIS Services for Shelburne

August 22, 2016 email re: Complaint about composting in Cross St. Parking Lot

Sept. 7, 2016 email re: houseplant business at 16 Main St., 1A

Oct. 5, 2016 email re: notice of 2016 EMPG Grant

Notice of Oct. 21st Western MA Boards of Health and Health Departments meeting

Sept. 30 email on CPHS updates

August 17th email re: tick test billing questions

Sept. 27, 2016 letter re: notification of extension for 2016-2018 Cigarette Retailers Licenses

Oct. 4, 2016 email Preparations for Possible Impacts from Hurricane Matthew

Sept. 6, 2016 MAHB Newsletter

Notice of Western Regional Preparedness training workshop re: bombing incidents, November 3 and 4th in Amherst

Sept. 14, 2016 email re: Board of Health WebEOE Demo

Oct. 4, 2016 email from Chris Myers re: Hurricane Matthew preparedness planning