

# Town of Shelburne

## Board of Health

### Meeting Minutes

**April 27, 2020**

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The meeting was called to order at 11:04 a.m. on Monday April 20, 2020 by member Ron Kelter. The meeting was held via Zoom due to the Coronavirus- COVID-19 Pandemic.

Board of Health Members Present: Ron Kelter, - Chair, Jody Stetson, Fred Vohr

Others Present: Jennifer Morse (Clerk), Randy Crochier (Health Agent), Doug Telling (Charlemont Board of Health), Penny Spearance (Emergency Task Force), Laurie Wheeler (Emergency Task Force), Joe Judd (Town Clerk), Stephan Topolski, MD.

#### **Minutes – April 20, 2020**

*A motion was made by R. Kelter and seconded by F. Vohr to approve the meeting minutes of April 20, 2020. Vote: Unanimous*

#### **Coronavirus – COVID-19 Update**

Weekly Message from the Board of Health – The Emergency Task Force is going to concentrate on food resources. The board decided that face coverings and social distancing would be the main topic of this week's message. A reminder about the closure of the Bridge of Flowers will be included.

Bridge of Flowers Closure- The Board discussed and agreed to provide a sign at the Shelburne end of the bridge stating that the Bridge of Flowers was closed per the BOH. Randy reminded members that in order to open the bridge they will have to get approval of the BOH. Signs will be placed by Buckland on their side of the bridge.

Porta Potty- With warmer weather returning and more activity in the village the board discussed the need for a porta potty. Alternatives were discussed and determined not to be feasible. The board is recommending to the Board of Selectmen that a porta potty be placed on the Shelburne side of the bridge with a hand washing station.

Mask Order - Follow-up from the CPHS meeting last week regarding the possibility of issuing a mandatory mask order. Discussion on an advisory not being strong enough. Jody stated that OSHA requires business owners protect the staff. A complaint about Keystone workers not wearing masks was sent to the Board of Health. Discussion on how to enforce an order. Jody suggested a strongly worded letter to employers regarding mask requirements for workers with an advisement for customers to wear masks. Masks available at Jody home and arms library. Randy suggested that the board start referring to masks as face coverings since there are many options. Randy to write up the order to business and advisory to the public regarding face coverings.

Doug Telling left the meeting at 11:50 a.m.

Elections - Joe Judd called into the meeting to discuss his contingency plan for holding the Annual Town Election. Discussion on encouraging early and absentee voting and moving the polling location from Town Hall to Cowell Gym. Joe has safety kits for every worker and plans to limit the number of workers used. Joe would like to use nurses to monitor symptoms and take temperatures of voters. There was discussion on a possible reduction of polling hours

*A motion was made by F. Vohr and seconded by J. Stetson to support moving the polling location from Memorial Hall to Cowell Gym. Vote – Unanimous*

Laurie Wheeler, Joe Judd and Penny Spearance left the meeting at 12:37 p.m.

*A motion was made by J. Stetson and seconded by R. Kelter to adjourn the meeting at 12:40 p.m.*

Next Meeting: Monday May 4 at 11 a.m.

Submitted:

Jennifer Morse  
Board of Health Clerk  
May 3, 2020