

# Town of Shelburne

## Board of Health

### Meeting Minutes

February 8, 2021

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The meeting was called to order at 9:08 a.m. on Monday February 8, 2021 by member Jody Stetson. The meeting was held via Zoom due to the Coronavirus- COVID-19 Pandemic.

Board of Health Members Present: Ron Kelter, - Chair, Jody Stetson, Fred Vohr (Fritz)

Others Present: Randy Crochier (CPHS Health Agent), Jennifer Morse (BOH Clerk), (Buckland BOH)

#### **Minutes – January 25, 2021**

A motion was made by Fritz and seconded by Jody to approve the meeting minutes of January 25, 2021.  
VOTE 2-0

#### **COVID-19**

Vaccinations are happening for those in Phase 2 for residents that are 75+ years or older. Available at CVS and Big Y with appointments being made online. Also available starting this week at the Jon Zon Community Center in Greenfield, link and call in information will be available shortly. LifePath is also assisting elder in making appointments and organizing transportation.

COVID Roundtable is this afternoon at 4 p.m.

There is no set date for the Mohawk Clinic but tentatively it looks like the week of February 22<sup>nd</sup> for two days with the Deerfield site opening the previous week for two days and Bernardston following the Mohawk Clinic. In the beginning the FRCOG clinics will be for Franklin County residents only, the sites will not be on the state map.

#### **Health Agent Updates**

Randy was made aware the Vispanna Mediation Center has been operating during COVID and has reviewed their protocols which he stated are well done. The septic system is required to have a Title V every five years and Lisa met Jenn at the Town Hall this morning to get the files and review them prior to the inspection. Randy will notify the center director that the food inspections will not be by appointment. The past board did inspections by appointment which does not allow the Health Agent to see how food is being handled while they are in session.

While doing some camp site investigation for another community the Health Agents found that 1063 Mohawk Trail is operating a four-site campground with access to a bathroom, no showers for up to five people on each site. There are rules and regulations regarding camp sites and there is question if the camp sites are using the house bathroom and septic system which is only rated for a two-bedroom house. There will be follow-up with the property owners.

COVID cases have been slower and Randy is concerned about Superbowl backlash like the Holiday surge.

There was further discussion on vaccine and vaccine phases.

#### **Budget**

Randy and Jenn worked to create the Board of Health Expense Budget and recommended level funding all but the Clerk Hours. The clerk is currently budgeted for only two hours per week. Jenn stated that on

a typical week she works more than 2 hours but usually on submits time for 4.5 hours every two weeks. Jenn and Randy both spoke about the clerical duties including filing, phone message and email checking as well as meeting preparation and minutes taking more than 2 hours per week. Jenn said that she has enjoyed working with the board and has not wanted to leave them during a pandemic but eventually will move on and the newer person will not be able to do the job in the 2 hours allotted. Both Jenn and Randy recommend increasing the position to five hours per week.

A motion was made by Jody and seconded by Ron to submit the budget as recommended.

Roll Call Vote: Ron- Aye, Jody – Aye, Fritz – Aye 3-0

Black Board Call – There was discussion on having a meeting next Tuesday at 9 a.m. to discuss the black board messaging regarding vaccine distribution. The only item on the agenda will be this discussion.

A motion was made and seconded to adjourn the meeting at 10:00 a.m. Vote: 3-0

Submitted:

Jennifer Morse  
Board of Health Clerk  
February 11, 2021