Board of Health Meeting Minutes December 19, 2022 via Zoom 9:30 am

Call to Order: Chair Fred Vohr opened the meeting at 9:30 am. Members present: Ron Kelter. Others in attendance included: Terry Narkewicz, Town Administrator and FRCOG representatives Randy Crochier and Kurt Schellenberg.

Acceptance of Minutes: Ron presented a motion to accept the minutes of November 2022 as presented. Fred seconded the motion. Motion passed unanimously.

Appointments: None

FRCOG Health Agent Update: Randy indicated that staff has been busy with license renewals for the coming year (i.e. short term rentals, food, etc.). The Department of Revenue report shows that there are currently 44 short-term rentals in Shelburne; 15 of which are properly permitted by the FRCOG. Staff shall be sending out notifications to those not currently licensed by the FRCOG. Fred inquired about the standards for short-term rentals. Randy stated that locations that have private wells; water must be tested every three years; septic systems must be adequately sized and pumped every three years. There are additional requirements that must meet the town’s zoning board and building inspector’s approval.

Lisa Danek-Burke left her position on November 30, 2022. The vacancy was posted and the FRCOG has received resumes from qualified applicants. They hope to fill the position after December 31st.

As part of the Public Health Excellence grant, the Department of Public Health has reached out to see if the FRCOG would be interested in hosting a training site whereby public health agents would receive training and eventual accreditation in several aspects of public health (i.e. food inspections, housing inspections, septic inspections, etc.). The overall goal of the program is to have uniform training across the Commonwealth. This grant will also provide a full-time clerk to assist with licensing.

Arrowhead Shops, 1105 Mohawk Trail – a new septic system is still in the design phase.

Hilltown Lodge, 904 Mohawk Trail – is preparing to open to the public sometime in January or February, 2023.

National Opioid Settlements – the funds are to be used solely to supplement and strengthen resources for prevention, harm reduction, treatment, and recovery. To date, Shelburne has received $4,831. Randy is hoping that towns might consider combining these funds for a larger purpose. More to come.

Cooperative Public Health Service Newsletter – Fred commended the FRCOG for providing such an informative newsletter. The newsletter provides a weekly case report, testing site information, guidelines for exposure, etc.

Other Business:

Tobacco Control RE: Revised Cease & Desist Order – Randy Crochier suggested waiting until the Board has an opportunity to review the State’s updated tobacco regulations. He believes that there will be more revisions for the Board to consider. Kurt will send copies to each member for review. Ron presented a motion to table the discussion until their next meeting. Fred seconded the motion. Motion passed unanimously.

Correspondence: None

Public Comment: None

Next meeting: Monday, February 6, 2022 at 9:30 am

Adjournment: Ron presented a motion to adjourn at 9:59 am. Fred seconded the motion. Motion passed unanimously.