Town of SHELBURNE

Conservation Commission

MINUTES

Regular Meeting ~ April 9, 2019

Present: Norman Davenport, Ellen Jenkins, John Richardson

Absent: Steve McCormick, Allan Smith

Administrative Assistant: Faye Whitney

Guests: Holly Sonntag

Chair Norm Davenport opened the meeting at 7:05 p.m. A quorum was present.

It was noted that there had been no meeting in February due to a snow storm.

**Minutes**

The minutes from March 19 were unavailable.

A motion was made by John, seconded by Ellen, to approve the minutes of January 8, 2019.

Voting to approve: Norm, John, Ellen

Opposed: None

Abstaining: None

**Organizational Matters/Mail**

Mail included –

A notice from Eversource of spraying and the digging of test holes along their right of way.

A notice from the Arms Library offering their meeting space to town departments and community groups, free of charge.

There was a minor revision to the Bassett Road Bridge project. The change involved placing mats over the area of the temporary walkway to minimize the impact on plants. The feeling of the Commission was that this was not a significant change.

A motion was made by John, seconded by Ellen, that having been notified by Keith Nelson of Gill Engineering regarding a change to the Bassett Road Bridge project, the Commission agreed that the change was not significant and therefore there was no need for a revised NOI.

Voting in favor: Norm, John, Ellen

Opposed: None

Abstentions: None

**Discussion with Holly Sonntag**

Holly owns property on Church Street. A stream is to the left of the house, about four feet from the structure. Holly’s property extends for about 46 feet on the opposite side of the house. She would like to create a parking area in the 46-foot area but due to the slope of the property, she would either need to use fill or build some sort of platform. The Commission advised her that anything within 50 feet of the steam would be jurisdictional. Holly was advised to contact the Building Inspector about possible next steps.

The next meeting was scheduled for May 14.

At 7:35 p.m. John, seconded by Ellen, made a motion to adjourn the meeting. The vote in favor was unanimous.

Respectfully submitted,

Faye Whitney, Administrative Assistant