Town of SHELBURNE

Conservation Commission

MINUTES

Regular Meeting ~ July 14, 2020

Present: Norman Davenport, Ellen Jenkins, John Richardson, Steve McCormick, Allan Smith

Absent: None

Administrative Assistant: Faye Whitney

Guests: Mark Shippee, Joseph Geary

Chair Norm Davenport opened the meeting at 7:04 p.m. A quorum was present. The meeting was held at the Shelburne Highway Garage.

It was noted that there had been no meetings since March due to COVID 19.

**Minutes**

A motion was made by Steve, seconded by John, to approve the minutes of March 10, 2020.

Voting in favor: Norm, Ellen, John, Steve, Allan

Opposed: None

Abstentions: None

**RDA Meeting – Joseph Geary – 7:15 p.m.**

A site visit had been conducted earlier in the evening.

Mr. Geary plans to improve an existing gravel driveway to his barn and add two culverts so any rain water would go underneath the driveway. The water from the culverts would have plenty of distance to fan out before reaching Dragon Brook. The only excavation would be for the culverts.

The Commission asked that the discharge from the culverts be at least 20 feet from the stream and that the placement of the culverts be as close to the existing grade as possible.

A motion was made by Steve, seconded by John, to approve the improvements to the existing driveway with a Negative 5 Determination, as an exempt agricultural activity.

Voting to approve: Norm, Allan, John, Steve, Ellen

Opposed: None

Abstaining: None

**RDA Meeting – Shelburne Highway Department, Frank Williams Road– 7:45 p.m.**

This project had been brought to the Commission last fall. At that time, it was suggested that more extensive and detailed design work be created.

Currently, water runs down the road. At minimum two drop inlets, one on each side of the road, would be needed to keep the water out of the road. A stream at the bottom of the hill would be 500 feet from the closest drop inlet. Water would enter a drop inlet, go under the road through a culvert continue down the hill and exit at the bottom. Currently, there is an earthen swale leading to the stream. Discussion followed on whether it would be better to run a pipe from the drop inlet or to let the water fan out in the swale. The concern was protecting the stream bank from erosion. Water is now entering the stream at several points. It was suggested that stone be added on top of the existing swale.

A motion was made by Steve, seconded by John, to approve drainage on Frank Williams Road with a Negative 3 Determination, with the following conditions: 1) six-inch to eight-inch rip rap must be added to the current road runoff swale; and 2) the town is required to maintain the area for a minimum of one year.

Voting to approve: Norm, Allan, John, Steve, Ellen

Opposed: None

Abstaining: None

At 8:10 p.m. John, seconded by Steve, made a motion to adjourn the meeting. The vote in favor was unanimous.

Respectfully submitted,

Faye Whitney

Administrative Assistant

**Document List**

Minutes of March 10, 2020

RDA Application from Joseph Geary

RDA Application from Shelburne Highway Department