Town of SHELBURNE

Conservation Commission

MINUTES

Regular Meeting ~ November 17, 2022

Present: Norm Davenport, Susan Berger, Steve McCormick, John Harrington

Absent: John Richardson

Administrative Assistant: Faye Whitney

Guests: Marc Kaufman

Chair Norm Davenport opened the meeting at 7 p.m. A quorum was present. The meeting was held via Zoom.

**Minutes**

A motion was made by Steve, seconded by Susie, to approve the minutes of August 11 and September 8.

Voting in favor: Norm, Steve, Susie

Opposed: None

Abstentions: John H

**Mail**

A notice regarding the construction of a pavilion at the former Singley lot had been received. The construction will not be in the riverfront.

**RDA Meeting for Marc Kaufman, 68 Main Street – 7:15 p.m.**

Marc plans to add a 12’ x 12’ deck to the rear of the property, which is in the buffer zone of the Deerfield River. The area is currently lawn. The deck will be supported with sona tubes. The work will not substantially alter the buffer zone.

A motion was made by Steve, seconded by Susie, to approve the RDA application submitted by Marc Kaufman with a Negative 2 determination and no conditions.

Voting in favor: Norm, Steve, John H, Susie

Opposed: None

Abstentions: None

**Building Permits**

John R and Faye were designated as those responsible for looking at building permits. If there are questions about whether the Con Com should get involved the information will be sent to all members, who should respond promptly.

**New Business**

The Commission was contacted about a septic system at the estate of Francis Roberts, on Mohawk Trail. There are no known wetlands on the property. A site visit was done and it was determined that the Commission has no jurisdictional authority over the property.

The next meeting will be December 8, 2022.

At 7:56 p.m. Susie, seconded by John H, made a motion to adjourn the meeting. Roll call vote: Norm – yes; Susan – yes; Steve – yes; John H – yes.

Respectfully submitted,

Faye Whitney, Administrative Assistant