AGENDA FOR MEETING 4/19/2022

1. Sign-in
2. Review note from MEMA’s EMD meeting of 3/31/22
3. Town request to assist with set-up and take-down for town meeting – June 11th at 10:00 AM
4. Update on grant requests:
   1. EMPG – request for computer equipment (monitors & docking stations)
   2. HMGP – request for emergency generator and transfer switch for this building. SOI submitted, work continues on application
5. Upcoming TTX
   1. The exercise will take place at the John Zon Community Center, 35 Pleasant Street, Greenfield MA on Thursday, May 19th, 2022, from 0800-1200 hours.  Representatives from the following disciplines from each community are encouraged to attend: EMD, Fire, Police, DPW, Chief Municipal Official. If you have dual roles in Fire/EMD please feel free to bring Deputy or another representative. Also, if any of the other mentioned departments are unable to attend feel free to invite an alternate.  The scenario will revolve around a weather event and focus on the pre-event planning and short-term recovery post-event.  This exercise will reference items from the CEMP plans which each community has on file so either a hard copy or a laptop to access the CEMP on WebEOC would be helpful.  I will share more information as it becomes available to me.
   2. MEMA is working on scheduling a small Tabletop exercise on MAY 19TH that we hope Shelburne would like to participate in.  Our plan is to involve Shelburne, Buckland and Greenfield as group with Greenfield as the tentative host.
   3. As it stands now we are going to base the exercise on a CAT 3 Hurricane scenerio, and focus on the objectives of pre-event planning and then short and intermediate recovery stages (skipping response phase for this one to focus on the other aspects which tend to be under-exercised).  Details to follow and there will probably be a pre-exercise meeting scheduled as well……
6. Explanation of WebEOC: Now have access. Primarily a platform for communicating with MEMA and other regional, state and federal agencies in managing situational awareness, resource requests and mutual aid during major incidents and disasters.
7. Review “2021 Haz Mitigation Prioritized Action Plan-High Priority”
   1. Show “Town of Shelburne Hazard Mitigation Plan” book
      1. Emphasize Action Plan List
   2. Briefly discuss list of “Hazard ID and Risk Analysis”
      1. Will be posted on Ops Board in office
      2. List available if anyone wants one
   3. Pass out “2021 Haz Mitigation Priorotized Action Plan – High Priority” and discuss
8. Complete Sheltering Facility Survey
9. Lastly: Frequency and day/time of regular meetings?? Suggestion: JAN-MAR-MAY-JUN-SEP-NOV