**EMERGENCY MANAGEMENT COMMITTEE**

**MEETING MINUTES**

**Call To Order:** Tom Williams called the meeting to order, 4/19/22 – 7:00PM at the town Police Station/Municipal Building on the Mohawk Trail

**Present:** Tom Williams, Penny Spearance, Chris Myers, Herb Guyette, John Taylor, Greg Bardwell

**Absent:** Bob Manners, Mark Shippee,Joe Judd, Deb Coutinho

**Summary of Discussion Each Topic:**

* Tom reviewed some of the highlights of MEMA’s Emergency Management Director’s meeting held on March 31st. Topics discussed included communications, MEMA’s logistical support to towns/cities, cyber security, MEMA sponsored training, and Community Emergency Response Teams (CERT).
* Questions that came out of this review:
	+ Can we get a list of equipment stored in Franklin that is available upon request?
	+ What is the cost of Reverse 911? How does the coverage work?
	+ What is the status of the cyber security at the Town Hall and how successful are we with records backup and secure storage?

**Decisions Made/Actions Taken:**

* The team decided to participate in the upcoming MEMA sponsored table top exercise (TTX) on May 19th in Greenfield. The event will evaluate some of the town’s plans in response to a Level 3 Hurricane. List of participants pending.
* The team decided to meet more often given the workload in front of us. The team will meet the third Thursday of the month from 7:00 – 9:00PM for the months of JAN, MAR, MAY, JUN, SEP & NOV.

**Documents/Exhibits:** None

**Next Meeting Date/Time/Place:** May 19th at 7:00PM at the Shelburne Police Station/Municipal Building at 623 Mohawk Trail

**Adjournment:** Meeting adjourned at 8:35PM