Shelburne Finance Committee Meeting

Friday February 13, 2023, 5:30 pm

Shelburne Fire Station

18 Little Mohawk Road, Shelburne

Minutes

Call to order: Called to order at 5:35 pm by Deb Andrew. Those present include, Finance Committee members, Todd Dubreuil, Terri Mitchell and guests Matt Popoli and Roland Giguere.

Motion made to discuss the Arms Library FY 2024 Budget Request. Motion passed, all in favor.

Reviewed the Budget Request ahead of the Meeting with the Select Board at 6:00 pm. Laurie Wheeler and Trustees of the Library presented the Arms Library FY 2024 Budget Request from the Town. Budget included a 7.65% increase in the appropriation from the Town of Shelburne, from $37,767 in FY2023 to $40,656 in FY2024. Discussed with Laurie and the Trustees that it is $14,333 higher than the Town of Buckland’s appropriation, Shelburne $40,656, Buckland $26,356. Andrew Baker inquired if they have been able to solidify their data for Library usage from the two Towns. Laurie confirmed that they have not. They are still using the same ratio from FY2023, approximately 60% Shelburne and 40% Buckland. It has been requested again for these numbers to be quantified. The Library has also requested capital funding of approximately $100,000 to replace their failing elevator, needed to be ADA compliant, and $200,000 to replace Library windows. Select Board Member Bob Manners pointed to a Lease that the Library signed agreeing to pay for all capital costs related to the property and asked for a plan to fund these expenses. Laurie Wheeler said she will be working on this. Select Board Member Margaret Payne requested to pause this discussion for now. Presentation ended and the Finance Committee resumed our regular meeting.

1. Old Business:

* Finance Committee Roles & Responsibilities: Reviewed Deb Andrew’s draft of the changes to be made to the Finance Committee page on the Town’s Website. Motion made by Terri Mitchell to accept the changes and seconded by Todd DuBreuil. Motion passed.

2. New Business:

* MTRSD Proposed Budget Questions: Next steps: Reviewed the latest version of the budget and brought Matt up to speeded on the MTRSD Budget and process. Reviewed upcoming deadlines and discussed how to proceed.

4. Other Issues not anticipated 48 hours before the meeting: None

5. Next Meeting: Monday, February 27, 2023, at 5:30 pm.

6. Motion to Adjourn by Todd Dubreuil, seconded by Terri Mitchell. All in favor. Adjournment at 8:04 pm.