­ Shelburne Finance Committee Meeting

Monday March 6, 2023, 5:30 pm

Shelburne Fire Station

18 Little Mohawk Road, Shelburne

Minutes

Call to order: Called to order at 5:50 pm by Deb Andrew. Those present include, Finance Committee members, Todd Dubreuil, Terri Mitchell and community member Jim Burnham.

Joined the Select Board for the Shared Police Services presentation via Zoom Meeting at the Buckland Town Hall. The meeting was very difficult to listen to due to poor audio and we were not able to understand or learn very much. The presentations ended and the Finance Committee resumed our regular meeting.

1. Old Business:

* Reviewed and discussed the Arms Library budget and capital requests for FY 2024. Reviewed information contained in the lease agreement entered into with the Town of Shelburne on July 1, 2019 placing responsibility on the tenant for all capital improvements. From section 4.4 of the Lease Agreement: “Tenant agrees to pay for all capital costs related to the structure of the Property, and for all utilities, heat, and custodial services, related insurances, snow removal, acquisition of fixed assets, and repair of fixed assets servicing the Property or as the parties may agree in writing. All mechanical operations of the property shall be the responsibility of the Tenant or as the parties may agree in writing.” Lease was forwarded to the Finance Committee after the Budget request presentation by the Arms Library on February 13, 2023.

2. New Business:

* Monday, March 13, 2023, at 6:00 we will be joining the Select Board in hearing budget requests from The Senior Center Director, Julie Moreno, The Planning Board Chairman, John Wheeler, and The Emergency Management Director Tom Williams.
* Need to draft the Finance Committee Report for the Town’s Annual Report. Will work on at next meeting.
* Deb Andrew advised the Committee her intention to step down when her term is up. We need to discuss appointment of a Chairman of the Committee.

4. Other Issues not anticipated 48 hours before the meeting: None

5. Next Meeting: Monday, March 13, 2024 at 5:30 pm

6. Motion to Adjourn by Terri Mitchell, seconded by Todd Dubreuil. All in favor. Adjournment at 8:00 pm.