­ Shelburne Finance Committee Meeting

Monday March 13, 2023, 5:30 pm

Shelburne Fire Station

18 Little Mohawk Road, Shelburne

Minutes

Call to order: Called to order at 5:30 pm by Deb Andrew. Those present include, Finance Committee members, Todd Dubreuil, Terri Mitchell, and Matt Popoli.

Joined the Select Board via Zoom for the budget presentations from Arms Library, Senior Center, Planning Board, and Emergency Management.

* Dan Alden from the Arms Library presented a revised budget. The explanation for the revision was that the appropriation to the Town decreased due to a change in the calculation between appropriations between Buckland and Shelburne. Select Board member Margaret Payne asked for a recommendation from the Finance Committee on the revised budget which was not given at this time as the Committee has not reviewed with the Select Board as yet. Select Board Andrew Baker expressed his disappointment with the 60/40 split between Shelburne and Buckland and the work done to arrive at this split. While the Finance Committee is supportive of the Arms Library the financial and fiscal management needs much improvement. The Library was also advised that when their original presentation was made to the Select Board and the Finance Committee, the Finance Committee was unaware of the Lease agreement between the Town and the Library. The Library informed the Town that $200,000 for windows and $150,000 for an elevator replacement will need to be addressed. The windows can wait a bit, but the elevator is not operational as of now. Terri Mitchell spoke of the Lease agreement stating that capital improvements/fixed assets are the responsibility of the Library. Margaret Payne asked that the discussion be tabled for now due to time constraints of the meeting.
* Julie Moreno of the Senior Center presented their budget request. The budget reflects a 4% increase in wages as directed by the Select Board. She advised us that she is really trying to use other funding sources as much as possible to defray the costs to the Town. No one had further question of Julie on the budget presented.
* John Wheeler of the Planning Board presented the Boards request for FY 2024. Salaries to for part-time clerical went up 4%, but all else was in line with last year’s request. No further questions were raised.
* Tom Williams, the Emergency Management Director presented the Emergency Management budget request. His presentation included a capital request for the transfer of the emergency management radios currently at the Shelburne Volunteer Fire Department on Little Mohawk Road to the new Emergency Management Office in the Municipal Building on Mohawk Trail. Tom’s budget was very thorough and no additional questions were asked.

The presentations ended and the Finance Committee resumed our regular meeting.

1. Old Business:

* Meeting on March 6, 2023 was canceled due to a conflict with the Police Shared Services meeting with Buckland. We discussed our next steps. Discussed setting up a meeting with the Select Board, School Committee Rep’s, and MTRSD Superintendent and Business Administrator to talk about our School Budget concerns. Started a list of questions we have for the meeting.
* Deb Andrew advised the Committee that she is having a knee replacement in early April and plans to step down from the committee when her term is up. We need to reorganize the duties of the committee and to fill another seat on the committee.

2. New Business:

* March 27, 2023 – Police Department Budget Presentation, 6:00 pm.
* March 27, 2023 – Highway Department Budget Presentation, 6:30 pm.

4. Other Issues not anticipated 48 hours before the meeting: None

5. Next Meeting: Monday, March 27, 2023 at 5:30 pm

6. Motion to Adjourn by Matt Popoli, seconded by Todd Dubreuil. All in favor. Adjournment at 8:15 pm.