

From: Josiah Simpson <jupiterwhale@gmail.com>

Subject: **September OSC Minutes**

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1 Attachment, 126 KB

Hi everyone; good to see so many of you on Monday! Minutes are below and attached.

Shelburne Open Space Committee (OSC) Minutes 9/24/12

Attending:

Rita Jaros, Joel Dwight, David Schochet, Josiah Simpson (pro tem), Doug Finn, Eugene Butler, Daniel Liberman, Tom Miner (Conservation Commission), Eugene Butler, Cynthia Boettner, Doug Martin (Recreation Committee), Norm Beebe, Linda Herrera, Paul Cohn

Meeting called to order 7:09PM

Minutes from 7/23 discussed and suggested to be approved at next meeting (Josiah please send again to OSC)

Minutes from 8/27 discussed and suggested to be approved at next meeting

Report on Meeting with Rick Feldman:

- David spoke with Rick about planning a constructive participation from Shelburne residents with the OSR Plan, and how to create a follow up survey that will additionally allow residents to participate with the update process of the OSR Plan.
- Rick suggested a structure that is open and combines a real experience for those who attend while also getting people to participate
 - Get participants to arrive early, sign in, and read material that's posted around the room, that will include the 5 points or broad issues.
 - These five issues are still in development.
 - Participants can start their involvement by using sticky dots that allow them to quickly show their level of interest in the five issues, and also allow them to review those topics.
 - The invitation will encourage people to show up early to review material posted.
 - Participants would be given a 'work sheet' that has questions that people can answer on their own time at the workshop and also add their own thoughts or topics that they believe are important
 - It is critical to provide an overview of the OSRP, what's involved, the results from the last OSRP
 - Break into small groups that have a topic to focus on (participants self select the first group)
 - Each group has a facilitator that can keep the participants on task, and an OSC member that takes notes
 - A second round of small group meetings follows...

- Ideas for organizing and leading second group discussion are
 - To focus on the second most important issue for participants
 - Or talk about all topics
 - And possibly place participants into groups randomly by counting off or some other way
- Eugene recommends is that both small group sessions must have a time limit.
 - OSC must determine how long.
- After small group discussions, there would be a wrap up (20-minutes) that summarizes all the notes, flip charts, etc.; reviews the issues; and participants are allowed to make final comments
- On the way out, people will be asked to sign up for follow up discussion groups (after Forum), that would address specific issues that are interested in for supporting the written material of the OSRP
- Cynthia reminded OSC of Debbie Andrew's suggested reading "The World Café" that is about organizing group decision making processes with helpful tips and organizing strategies.
- Cynthia thinks we may want to rebrand the invitation as Community Communication rather than workshop.

To Do:

- Contact town officials; Contact Terri to find out who's on what board and how to get in touch with them
- Need volunteers to help set up the PA system at the grange and contact folks at the grange to get ready for the workshop (refreshments, sound, chairs, etc.); does the grange have what OSC needs
- We need to create the handouts and talking points
- Post fliers

FRCOG's involvement in OSR Plan

- FRCOG will supply OSC with materials and resources like flip charts, stickers, publicity to support the Open Forum.
- FRCOG will help us synthesize our findings from the workshop and also set up SurveyMonkey... (an online survey service)

Communication Plan:

- Can OSC use Shelburne's robo-call? And TV coverage. David will ask
- OSC must get an article in the Independent (two weeks ahead of time), contact Cameron Graves; and an article in the Recorder
- OSC members should participate with outreach...
 - Invite 10 Shelburne residents each... make invitations now and do it again a week before workshop.

TO DO:

- Outreach to specific constituencies:
 - The business association (thanks Daniel),
 - Teenagers (contact Lynn Dole Paul)
 - The Libraries (Daniel will talk to Lori, David will talk to Libby),
 - Senior Center and the Council on Aging (Joel),
 - Women's Club (Daniel will talk to Meta),
 - Recreation/Sportsmen (Doug Martin will talk to Joe Judd),
 - Historical Society (Lisa Merrill, Cynthia),
 - SnowMobile Club (Linda),
 - Kiwanis Club (Joel),
 - Agricultural families (Linda and John),
 - Arms Cemetery Committee,
 - Chip and Putt,
 - Shelburne Coffee Roasters,
 - Transfer Station, Fox Town, VFW, Bakers, People's United (and other banks), Mocha Maya's, PSA on WRSI, WHAI, WIZZ,
 - Call Larry if you need more fliers!

Trail Signage:

- John Payne is ok with using 1 ¼" nails to apply tree signs
 - John Herron suggests laminating the signs on plywood before nailing them to the trees
 - Doug Finn is willing to do the plywood lamination

Announcements

- Rita collected \$19 from brochure sales
- Doug: The Planning Board is organizing a wind energy sub-committee (see flier)

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