Town of SHELBURNE

Planning Board

MINUTES

Regular Meeting via Zoom ~ March 1, 2022

A duly posted meeting of the Shelburne Planning Board was held remotely via Zoom, on Tuesday, March 1, at 6:30 p.m.

Present: John Wheeler

Will Flanders

Cam Stevenson

Seth Wilschutz

Tricia Yacovone-Biagi

Administrative Assistant: Faye Whitney

Guests: None

Absent: None

The meeting was called to order at 6:30 p.m. by Chair John Wheeler, who noted the meeting was being recorded.

**Minutes**

A motion was made by Will, seconded by Cam, to approve the minutes of February 15. Roll call vote: Will – aye; Seth – aye; Cam – aye; Tricia – aye; John – abstain. Motion passed 4-0-1.

**Mail**

None

**ANR Plans/Subdivision**

The plan received from Mike Skalski was discussed. He will need a Special Permit for a common driveway. The SPGA for common driveways is the Planning Board. Will had suggested to Atty. John Richardson, who is representing Mike Skalski, that the proposed property line be moved so that the entire driveway starts on Lot 2, runs alongside the edge of Lot 2, then turns onto Lot 1. The Board asked that the plan include a note that says that the common driveway requires a Special Permit in order to be approved. Also, the actual width of the common driveway needs to be shown in the detail on the plan. Will will discuss this with Atty. Richardson.

**Zoning Relief/Special Permit Applications**

None

**Appointments**

None

**OLD BUSINESS**

**CPA** – The public information session on February 16 was attended by about 25 people. Andrew Baker and a person from Whately spoke and the meeting went well. Another information meeting has been scheduled for May 4. Will is working on a new flyer which will be distributed around town. Details about the 3% surcharge and how to choose a CPA Committee will be on the Town Meeting warrant.

**Planning Response to Attorney General’s Comments** – Will sent the revisions to the Use Table to everyone. If the CCC has added any new types of marijuana establishments those need to be added to the use table and allowable zones must be assigned. Three warrant articles will be written 1) changes to greenhouses in the Use Table; 2) change the home-based business bylaw to not allow retail; and 3) changes to the marijuana bylaws.

**Section 10, Findings/Variances** – There has been no feedback from the ZBA regarding a possible warrant article. This will be the fourth warrant article.

**Master Plan/Economic Development update** – The request for a DLTA grant has been submitted to the FRCOG.

**Resilience Plan** – Tricia and Will will be taking the lead on this. Will plans to contact Andrew Smith and include Tricia on the email.

**Mohawk Trail Commercial Zone and Scenic Byway/Sign Bylaws** – John attended an Open Space Committee meeting and was asked about sign bylaws. A change to the sign bylaws will be the fifth warrant article.

**Annual Town Report** – The final draft has been sent to the Town Administrator.

**NEW BUSINESS**

**Public Bylaw Hearing** – The public hearing will be scheduled for April 5.

**Committee and Regional Project Updates**

John reported that the Open Space Committee is working on hiking trails including the wooded loop and the fire tower trail. The committee is working on a brochure.

**Other business not reasonably foreseen 48 hours prior to the meeting**

**Board Members’ Terms** – Seth’s name and term will be updated on the town website. Tricia was only appointed until the next election so she will need to run for the Board this year. John’s term is up this year and after 15 years on the Board, he will not be running again.

**Public Comments**

None

**Schedule Next Meeting**

The next meeting will be on March 15, at 6:30 p.m.

At 8:13 p.m. a motion to adjourn the meeting was made by Will and seconded by Tricia. Roll call vote: Will – aye; Seth – aye; Cam – aye; Tricia – aye; John – abstain. Motion passed 4-0-1.

Respectfully submitted,

Faye Whitney

Administrative Assistant

**List of Documents:**

None