Town of SHELBURNE

Planning Board

MINUTES

Regular Meeting via Zoom ~ July 5, 2022

A duly posted meeting of the Shelburne Planning Board was held remotely via Zoom, on Tuesday, July 5, at 6:30 p.m.

Present: John Wheeler

Will Flanders

Seth Wilschutz

Tricia Yacovone-Biagi

Administrative Assistant: Faye Whitney

Guests: None

Absent: Cam Stevenson

The meeting was called to order at 6:31 p.m. by Chair John Wheeler, who noted the meeting was being recorded.

**Minutes**

A motion was made by Will, seconded by Tricia, to approve the minutes of June 21. Roll call vote: Tricia – aye; Will – aye; John – aye; Seth – abstain. Motion passed 3-0-1.

**Mail**

Notices of hearings from Greenfield, Buckland, and Deerfield.

Email from Town Clerk Joe Judd asking Boards not to meet on election days

Email regarding postponing the talk on Forest Climate Resilience until September. Discussion was held concerning summer meetings. It was decided that the next Board meeting would be August 16 and the talk on Forest Climate Resilience will be scheduled for September 20.

**ANR Plans/Subdivision**

None

**Zoning Relief/Special Permit Applications**

None

**Appointments**

None

**OLD BUSINESS**

**CPA** – Will will be talking with campaign finance people in Boston so a campaign fund can be formed. The funds would be used to run a publicity campaign. Voters will need explanations about what the CPA is and what it can do. Falls Cable may be doing an interview on the CPA.

**Master Plan/Economic Development**

The town of Montague received a planning grant, and later a full grant, to redo that town’s Master Plan. Perhaps Shelburne could get a planning grant.

**Resilience Plan** – Will is taking a course on “Soil Sponge.” He is waiting for the own accountant to see if the town will cover the cost of the course. He is working on integrating soil sponge into a resilience plan. Healthy soil holds more water and is less susceptible to floods and droughts.

**Sign Bylaws** – Seth pointed out a problem with the residential sign bylaws. A home-based business can have a sign up to 12 square feet. But any of the businesses that are allowed by right could have larger signs. Those uses that require Special Permits could have sign size as a condition. The Board should talk about this with the ZBA. Is 12 square feet too large for a home-based business sign? Seth will work on this for the next meeting.

**Tag Sale/Flea Market /Event Bylaw** – Joe Judd, Terry Narkewicz and the police will be consulted to see if they have heard complaints about such events. Cam had sent a copy of the Greenfield tag sale bylaw which Tricia will send to the rest of the Board.

**NEW BUSINESS**

**Board Reorganization –** John will continue as Chair. Will will continue as Vice-Chair and will be the liaison to Town Counsel. Tricia will be the liaison to the FRCOG regional planning group. Cam has served as Clerk, but the Vice-Chair can serve in that role.

**Committee and Regional Project Updates**

The Open Space Committee is working on an opinion survey regarding open space, agricultural land, etc. They are also working on trail maps and brochures.

**Other business not reasonably foreseen 48 hours prior to the meeting**

None

**Public Comments**

None

**Schedule Next Meeting**

The next meeting will be on August 16 at 6:30 p.m.

At 7:25p.m. a motion to adjourn the meeting was made by Seth and seconded by Will. Roll call vote: Will – aye; Seth – aye; Tricia – aye; John – abstain. Motion passed 3-0-1.

Respectfully submitted,

Faye Whitney

Administrative Assistant

**List of Documents:**

Minutes of June 21

Notices of hearings from Greenfield, Deerfield, and Buckland.