Town of SHELBURNE

Planning Board

MINUTES

Regular Meeting via Zoom ~ October 4, 2022

A duly posted meeting of the Shelburne Planning Board was held remotely via Zoom, on Tuesday, October 4, at 6:30 p.m.

Present: John Wheeler

Will Flanders

 Seth Wilschutz

 Tricia Yacovone-Biagi

 Rick LaPierre

Administrative Assistant: Faye Whitney

Guests: None

Absent: None

The meeting was called to order at 6:33 p.m. by Chair John Wheeler, who noted the meeting was being recorded.

**Minutes**

A motion was made by Tricia, seconded by Seth, to approve the minutes of August 16. Roll call vote: Will – aye; Seth – aye; Tricia – aye; Rick – abstain; John – abstain. Motion passed 3-0-2.

**Mail**

None

**ANR Plans/Subdivision**

None

**Zoning Relief/Special Permit Applications**

None

**Appointments – 6:45 p.m. – Continuation of Public Hearing for 4 Pleasant Street, LLC**

The applicant’s attorney had asked, via email that the hearing be continued until October 18, at 6:45 p.m. A motion was made by Will, seconded by Rick to continue the Public Hearing for 4 Pleasant Street, LLC until October 18, at 6:45 p.m. Roll call vote: Will – aye; Seth – aye; Tricia – aye; Rick – aye; John – abstain. Motion passed 4-01. Will had shared a shared driveway template, which should be useful now and in the future.

**OLD BUSINESS**

**CPA** – Will reported that the CPA now has a website and a domain name, Shelburne-CPA.org Lawn signs have been ordered and a postcard mailing to all registered voters in town will be done. The group has raised $700 and hopes to get $1,200.

**Master Plan/Economic Development**

Still waiting to hear from FRCOG. At a recent FCRPB meeting Jessica Atwood spoke on brown fields. The Board could not think of any such area in town.

**Resilience Plan** – At the FCRPB meeting Kimberly McPhee discussed the Clesson Brook watershed project, which found that the watershed had little protected land and that there was quite a bit of agricultural use on the stream borders. A specialist had walked the entire brook checking for failing culverts, erosion, etc. Buckland had received a $100,000 grant to do native-based solutions. Tricia wondered if this was the type of grant Shelburne should be seeking and if so, what should be the focus of the grant application. Protecting prime agricultural lands was suggested but John pointed out that most agricultural land in town was used for pasture, hay fields, and orchards and was not prone to erosion. John said a lot of research had been done on tillable soil and how to prevent erosion. Another suggestion was having a Shelburne watershed evaluated as Buckland had done with Clesson Brook. It was suggested that the Board come up with several grant ideas, then ask for residents’ feedback. Will suggested first applying for a planning grant then using that money to identify projects

**Sign Bylaws** – Nothing new to report.

**Tag Sale/Flea Market /Event Bylaw** – Police Chief Greg Bardwell has a simple application process which is used for parade and street use permits. Perhaps that could be adapted for other events. Four towns had provided examples of event permits, but Shelburne’s is well done. A traffic count for Route 2 could be done by FRCOG. If there were to be a bylaw requiring a permit, it was felt that business owners should be involved from the start, with no specific businesses being targeted. Private citizens holding tag sales probably don’t need to be regulated but perhaps commercial businesses need some rules. What would be the trigger for requiring police or traffic control? The local police think a traffic bylaw would be beneficial, but more conversations are needed with Mass DOT as the main problem is on Route 2, a state highway. John asked if such a bylaw would be a general town bylaw not a zoning bylaw in which case the Selectboard would be the appropriate board to work on it. Tricia will pass along information to the Selectboard.

**NEW BUSINESS**

**Camping Bylaw**

Will said that Buckland has a camping bylaw. Shelburne’s bylaw on camping is much more restrictive. Perhaps that is a bylaw that needs changing. Will will share Buckland’s camping bylaw.

**Committee and Regional Project Updates**

The Open Space Committee is getting a Mohawk Trail Woodlands Partnership grant to be used for a skating rink.

**Other business not reasonably foreseen 48 hours prior to the meeting**

It was suggested that Faye might write an article for the town newsletter.

**Public Comments**

None

**Schedule Next Meeting**

The next meeting will be on October 18, at 6:30 p.m.

At 8:02 p.m. a motion to adjourn the meeting was made by Rick and seconded by Tricia. Roll call vote: Will – aye; Seth – aye; Tricia – aye; Rick – aye; John – abstain. Motion passed 4-0-1.

Respectfully submitted,

Faye Whitney

Administrative Assistant

**List of Documents:**

None