**UNREVIEWED DRAFT**

**Selectmen’s Meeting Minutes** **July 27, 2015** **Memorial Hall 7:00 pm**

**Call to Order**: Bob Manners called the meeting to order. Other members present: Andrew Baker. Joe Judd was absent.

**Media Present:** The Greenfield Recorder.

**Acceptance of Minutes:** Andrew made a motion to accept the minutes for July 13, 2015. Bob seconded the motion which carried unanimously.

**Noteworthy News:**

Bridge of Flowers 37th Annual Road Race Aug. 8 to be followed by the Shelburne Falls Music Festival from 1 to 7 p.m. on Deerfield Ave. The music festival is a fundraiser for the Pratt Memorial Library.

**Department Liaison Reports:**

**Highway Dept.:** Bob reported the department is in the process of grading and paving a number of roads. Bob said there have been requests for the paving of Brook Rd. which he said would likely take place sometime in Oct. due to Warner Brother’s schedule.

**Pratt Memorial Building Committee:** Bob reiterated the roof work should be finished by the third week of August.

**Public Comment:** None.

**Appointments:**

**7:15 – Moving CAMA and Personal Property System to DOR Contracted Remote Computer:** Assistant Assessor Bill Barry reported to the board regarding loss of technical support for the two town assessors programs. Bill said the move to the DOR approved off-site contractor would be confidential, be of no cost to the town, and would allow the town time to upgrade systems that are becoming outdated. Bill wanted to move quickly in order to avoid a timing conflict with setting the town’s tax rate. Andrew made a motion to allow the move of CAMA and the Personal Property System to the DOR approved site in Rhode Island.Bob seconded the motion which carried unanimously.

**Old Business:**

**Parking at Arms Academy:** The board tabled the issue for the time being.

**Tennessee Gas Pipeline Discussion (Committee):** Bob relayed the pipeline committee has put together a mission statement. The committee will meet next on Aug. 4. The committee would like to hold a town forum Thursday Aug. 13 at Memorial Hall. Andrew will check on availability of the space. Bob would like to see a list of concerns generated by town members to submit in writing to FERC for their Aug. 30 filing deadline regarding the pipeline.

**School Building Subcommittee Meeting/Walk-through at BSE on 7/29/15 at 1 p.m.:** The building inspector will do a walk-trough to be certain there are no emergent safety issues at the school. Bob would like to then bring in an architect to assess the school and generate a report by Aug. 24 at a cost of approximately $2,500. The funding would come from the town’s Buildings and Grounds account.

**Request for Deb McCutchen and Pippin Paulson to Sell Lemonade and Cookies:** Discussion was tabled until Joe could be present as he brought the request forward at the last meeting.

**New Business:**

**Elevator Quotes – Cowell Gym and Memorial Hall. Sign Budget Line for Payment:** Andrew made a motion to approve a total of $5,390 to be taken from Buildings and Grounds account to pay for failed elevator inspection items. Bob seconded the motion which carried unanimously.

**Fire Tower and DCR – Review and Sign Permit:** Andrew made a motion to sign the permit with DCR allowing the town to store radio repeater equipment in the fire tower. Bob seconded the motion which carried unanimously.

**Liquor Compliance Check Sting – Warning Letters:** Town administrator is checking into appropriate language for warning letters.

**License Ownership Transfer for the Shelburne Falls Market:** The board signed the transfer paperwork.

**Any Other Business:**

* Andrew noted the recreation committee is looking to create a free store for good used clothing at the Cowell Gym.
* Bob noted the CDBG FY’15 has been approved at $900,326 which will help fund the Food Pantry as well as other projects.
* Bob noted the business Happy Trails had their Tobacco License suspended from July 26 through Aug. 2 due to a noncompliance issue.

**Correspondence:**

**Mass DOT Title VI/Nondiscrimination Assurance – Requires Signature.** The board signed the standard agreement with Mass DOT.

**Comcast Letter Regarding Changes to XFINITY TV Service:** Informational.

**Public Comment:** None.

**Adjournment:** Andrew presented a motion to adjourn the meeting at 7:53 p.m. Bob seconded the motion which carried unanimously.

Respectfully submitted,

Cris Carl