**Selectboard Meeting Minutes September 12, 2022 Zoom Teleconference 5:30 pm**

**Call to Order**: Andrew Baker called the meeting to order at 5:36 pm. Others present: Selectboard members Margaret Payne, Bob Manners, and Town Administrator Terry Narkewicz.

**Acceptance of Meeting Minutes:** A motion was put forth by Margaret to approve the minutes of August 29. This was seconded by Bob. Roll call vote: Margaret – yes; Bob – yes; Andrew – yes. Motion passed 3-0-0.

**Department Liaison Reports:**

**Arms Library** – Margaret said there will be a meeting next week to start working on the FY’24 budget.

**Senior Center** – Director Julie Moreno has been working with a senior who is an interior decorator to spruce up the Center. There will soon be a Mass Save presentation. Two new groups are starting. Julie received increased grants for the caregiver program and the home repair program. She is starting an annual 65 birthday celebration for everyone who turns 65, as a way to interest more people in the Center.

**Town Hall** – Terry has been attending a series of FRCOG sponsored discussions to assist with the development of a set of IT policies regarding towns’ expectations of care and management of confidential files, use of towns’ computers, and an incident control plan in the event of a cyberattack.

**Highway Department** – Paving is set to start in the next few days. Only one mile per day will be able to be done, so the paving will take four days.

**Emergency Management** – The Emergency Management Committee will be meeting soon. One topic of discussion will be cooling centers.

**Police Department** – An outreach plan concerning shared police services will soon be ready.

**Appointments:**

**5:45 pm Katherine Maleno RE: A Proclamation for Constitution Week** – Katherine did not appear at the meeting. The proclamation had been reviewed by the Board and they agreed to support it. Margaret wished it had been brought forth sooner so it could have been publicized. A motion was made by Bob to support and sign the Proclamation for Constitution Week, which is September 17 through 23. This was seconded by Margaret. Roll call vote: Margaret – yes; Bob – yes; Andrew – yes. Motion passed 3-0-0.

**Old Business:**

**Ancient Glacier, LLC RE: Draft Lease of 19-23 Bridge Street** – A meeting between the involved parties and Town Counsel was recently held. The only question that remains to be settled regards insurance. Town Counsel has since been provided with the town’s insurance limits and Ancient Glacier has been asked to do the same. Andrew though the lease could be approved with the condition that final insurance figures be added later. Town Counsel had said that the town should not have a lease on the portion of the property that now has equipment belonging to Foxtown on it. That area will be carved out of the lease until such time as the equipment is removed. Margaret and Bob felt it would be better to get the insurance numbers into the lease before it is signed. They have no issues with the rest of the lease. Margaret commented that the picnic tables are in the direct sun and it is very hot there. Andrew said the next step would be to get some sort of pavilion. Perhaps the Tech school students could assist in building one. A signed lease will be needed before anything more can be placed on the property.

**Comcast Cable Television Contract Renewal** – Nothing new to report.

**375 & 379 Main Street RE: Hazardous Materials & Demolition Update –** Terry is working with a company called Atlas that specializes in hazardous waste assessment prior to demolition. Atlas has compiled a report noting potential hazards, which is now with the DEP for review and approval. If approved, the method of demolition will become part of the bid specifications. Terry is contacting all utilities that may need to be removed before demolition. One of the buildings is unsafe to enter so the entire building will be treated as hazardous. Colrain has two buildings to be demolished and they are using the same company. The two towns hope to bid the demolitions together for better pricing.

**New Business:**

**Energy Committee RE: Request to Appoint Emily DeVoto, Mechanic Street** – Andrew said Emily is currently designing and constructing an energy efficient home and is interested in sharing what she’s learned with the Energy Committee. Bob thought she would bring a wealth of new ideas and technology to the committee. A motion was made by Bob to appoint Emily DeVoto to the Energy Committee. This was seconded by Margaret. Roll call vote: Margaret – yes; Bob – yes; Andrew – yes. Motion passed 3-0-0.

**Community Compact Program –** Out of a long list of projects, Terry has suggested two.

**Energy & Efficiency & Renewable Energy – Convert Streetlights to LED** – Buckland converted its lights a few years ago. Shelburne could do the same.

**Public Accessibility Best Practices – Update ADA Self-Evaluation & Transition** – Terry suggested the town should revisit and update its plan. Terry would like to apply to the Community Compact Program in hopes of funding for these two projects. A motion was put forth by Bob to approve applying to the Community Compact Program for the street light conversion project and the ADA updating project. This was seconded by Margaret. Roll call vote: Margaret – yes; Bob – yes; Andrew – yes. Motion passed 3-0-0.

**Any Other Business:**

**Conservation Commission RE: Request to Appoint John Harrington to the Commission** – The Conservation Commission has asked that John Harrington, of Bardwells Ferry Road be appointed to fill a vacant spot on the Commission. Margaret said she knows the family very well and that John has a deep commitment to beautifying the area. He has been picking up roadside trash and was offended that he was told he could not dispose of the trash at the transfer station unless it was sorted or placed in a $2 bag. Margaret thought people should be encouraged to pick up roadside trash, not penalized by having to pay for its disposal. Andrew felt it was a solvable problem. Terry will check to see how other communities handle such things. A motion was put forth by Margaret to appoint John Harrington to the vacant spot on the Conservation Commission. This was seconded by Bob. Roll call vote: Margaret – yes; Bob – yes; Andrew – yes. Motion passed 3-0-0.

**Next Meeting** – The next Board meeting will be on September 26.

**Correspondence:** None

**Public Comment:** None

**Adjournment**: At 6:05 a motion was made by Margaret to adjourn the meeting. This was seconded by Bob. Roll call vote: Margaret – yes; Bob – yes; Andrew – yes. Motion passed 3-0-0.

Respectfully submitted,

Faye Whitney, Recording Secretary