**Selectboard Meeting Minutes October 17, 2022 BCS 5:30 pm**

**Call to Order**: Andrew Baker called the meeting to order at 5:35 pm following a Special Town Meeting Others present: Selectboard member, Bob Manners, and Town Administrator Terry Narkewicz. Selectboard member Margaret Payne was absent.

**Acceptance of Meeting Minutes:** A motion was put forth by Bob to approve the minutes of September 26 and 29. This was seconded by Andrew. Roll call vote: Bob – yes; Andrew – yes. Motion passed 2-0-0.

**Department Liaison Reports:**

**Highway Department** – Bob and Mark Shippee did a skills evaluation for an applicant for the highway laborer position. The applicant has a hydraulic license but not a CDL. He ran the loader proficiently and drove the dump truck in the yard. Bob recommended that the applicant be interviewed. Bob will recuse himself from the rest of the process as the applicant is a family friend. Little Mohawk Road is almost complete with just some clean-up to be finished. It is unlikely that any more paving will be able to be done this year, as the asphalt plants will soon be closing for the season.

**Police Department** – A joint meeting of the Buckland and Shelburne Selectboards was held where both Boards voted to endorse the year-long exploration of shared police services. The first public meeting to discuss the subject is scheduled for November 16, at Buckland Shelburne School.

**Village Task Force** – Discussion has begun on an organization to take over from the business association. In the meantime, the website, ShelburneFalls.com, is nearing its expiration date. An effort will be made to keep the domain name and website. Also there is a plan to resurrect West County Arts & Culture a 501c 3 non-profit, which was a subsidiary of the business association. Will Flanders is taking the lead on helping to reform a board of directors.

**Energy Committee** – The group will be meeting this week.

**Appointments:** None

**Old Business:**

**Ancient Glacier, LLC RE: Draft Lease of 19-23 Bridge Street** – A lease agreement is now in place, having been approved by Town Counsel and Susan Stark, attorney for Ancient Glacier. Property owns Josh Simpson and Jon Stark were present and signed the agreement. In the future both sides will confer with each other before making any changes to the property. A motion was made by Bob to accept the lease agreement, as reviewed by Town Counsel, with Ancient Glacier LLC for the pocket park at 19-23 Bridge Street. This was seconded by Andrew. Roll call vote: Bob – yes; Andrew – yes. Motion passed 2-0-0.

Josh and Andrew both thought the addition of trees would be a good idea for the pocket park. Andrew mentioned that the town had extra planters. Bob said the planters were being sold as surplus. Andrew took exception to that, saying he was not in favor of selling surplus items without Selectboard approval. Also mentioned was some sort of pavilion to shade the picnic area. Building a pavilion, which could be removed in the future, might be a good project for the tech school. The landowners were amenable to the idea.

**Comcast Cable Television Contract Renewal – October 24, 2022** – The contract will be finalized at the October 24 meeting.

**375 & 379 Main Street RE: Hazardous Materials & Demolition** *Estimated $100k* **–** There is a service agreement for FRCOG to provide bidding services for this project. The Town of Colrain is interested in joining in the bidding, with three buildings to demolish. The estimated cost for Shelburne’s demolition is $100,000. FRCOG would do the bidding for a fee of $1,200, with a portion of that billed to Colrain. A motion was put forth by Bob to assign the service bidding contract for the hazardous materials and demolition of 375 and 379 Main Street to FRCOG, in conjunction with the Town of Colrain. This was seconded by Andrew. Roll call vote: Bob – yes; Andrew – yes. Motion passed 2-0-0.

**Sewer Commissioner’s Request for $145,502 in ARPA Funding** –This was tabled until the next meeting.

**Highway Laborer Position** – This was handled under Department Liaison Reports.

**New Business:**

**Bridge Street Phase 2 – Change Order #1 Contract Extension – June 30, 2023** – Due to delays in ordering and delivering materials the contract needs to be extended until June 30, 2023. A motion was made by Bob to sign Change Order #1 to extend the contract for Bridge Street Phase 2. This was seconded by Andrew. Roll call vote: Bob – yes; Andrew – yes. Motion passed 2-0-0.

**Shelburne Free Public Library RE: Request to Hire Sherry Clark as Substitute Librarian** – The Trustees of the Shelburne Free Library had recommended that Sherry Clark be hired as a substitute librarian. A motion was put forth by Bob to hire Sherry Clark as substitute librarian for the Shelburne Free Public Library. This was seconded by Andrew. Roll call vote: Bob – yes; Andrew – yes. Motion passed 2-0-0.

**Any Other Business:** None

**Next Meeting** – The next Board meeting will be on October 24, 2022

**Correspondence:** None

**Public Comment:** None

**Adjournment**: At 6:05 a motion was made by Bob to adjourn the meeting. This was seconded by Andrew. Roll call vote: Bob – yes; Andrew – yes. Motion passed 2-0-0.

Respectfully submitted,

Faye Whitney, Recording Secretary