

**Selectboard Meeting Minutes    November 6, 2023    Zoom Teleconference    5:30 pm**

**Call to Order:** Bob Manners called the meeting to order at 5:30 pm. Others present: Selectboard members Rick LaPierre and Andrew Baker and Town Administrator Terry Narkewicz.

A motion was put forth by Andrew to approve the minutes of October 23. This was seconded by Rick. Roll call vote: Rick – yes; Andrew – yes; Bob – yes. Motion passed 3-0-0.

**Department Liaison Reports:**

**Town Hall** – Terry is trying to coordinate a meeting of the CPA Committee and FRCOG. Still needed is a member with an interest in affordable housing.

**Police Department** – The new cruiser is expected to be available in January. Halloween turnout was reported to have been “substantial,” but there were no incidents of significance. Some pedestrian traffic concerns will be addressed next year. The flag pole from the veteran’s memorial will be going to the police department as soon as a way of transporting it is found.

**FRCOG Meeting** – Andrew attended a recent meeting. He reported that Jessica Atwood is now the planning director, following the retirement of Peggy Sloan.

**FRTA**– The quarterly meeting will be held soon.

**Village Partnership** – The group will be meeting this week.

**Pocket Park** – Work on the pavilion has started. Franklin Tech students are scheduled to work on it every other week. A garden design plan for the park is in the works.

**Highway Department** – Work on the pole barn is progressing. Brook Road will reopen this week following the repair of washed out areas.

**Transfer Station** – Light bulb and battery recycling will soon be taking place in a new plastic shed. Leaf collection for the village will take place on November 13.

**Appointments:**

**5:45 pm Alain Peteroy, Franklin Land Trust RE: HITOR, LLC Conservation Restriction** – Alain had met with the board on September 25 at which time a 47-acre conservation restriction on land owned by Kiki Smith was explained. State approvals have now been received and Alain was asking for a Selectboard vote. A motion was made by Andrew to approve the conservation restriction for HITOR, LLC on 47 acres. This was seconded by Rick. Roll call vote: Rick – yes; Andrew – yes; Bob – yes. Motion passed 3-0-0.

**6:00 pm Attorney James McMahon RE: Catamount Cannabis Company Host Agreement** – Atty. McMahon said that a Special Permit from the ZBA had been granted. He has been working with Attorney MacNicol to incorporate changes into the host agreement that have been recently approved by the Cannabis Commission. Board members read the agreement and had no questions or concerns. A motion was made by Rick to accept the Host Community Agreement between Catamount Cannabis Company and the Town of Shelburne as presented. This was seconded by Andrew. Roll call vote: Rick – yes; Andrew – yes; Bob – yes. Motion passed 3-0-0. Atty. McMahon said the next step is to file with the Cannabis Control Commission for a provisional license, which takes about six months. After that it will take another two or three months to get the final license. The CCC will be doing inspections several times throughout the process. It is hoped that the business can be open before Labor Day 2024.

**Old Business:** None

**New Business:**

**FY'21 CDBG Budget Amendment for Community Action West County Food Pantry** – The overall budget for the food pantry remains the same, but some specific line items have been changed. A motion was put forth by Rick to amend the FY'21 CDBG contract with Community Action Pioneer Valley to operate the West County Emergency Food Pantry as presented in Amendment #2. The revised budget will reflect the final expenditures of their \$25,000 grant. This was seconded by Andrew. Roll call vote: Rick – yes; Andrew – yes; Bob – yes. Motion passed 3-0-0.

**Proposed Solar Array for Highway Pole Barn Roof** – Andrew needs to speak with the FRCOG for assistance with the RFP for the solar array. The roof is designed to hold 27 to 30 kilowatts. However, the current net metering limit is 15 kw of power. If it goes over that, power can be sold back, but at a much lower rate. The net metering cap is expected to rise relatively soon. After discussion, it was decided to ask bidders to give quotes for a 15 kW installation and a separate quote for an additional 10 kw, once the cap has risen. Bidders will also be asked how long their quotes for the additional 10 kw will hold.

**Any Other Business:** None

**Next Meeting** – The next Board meetings will be on November 13 and November 20, at 5:30 pm via Zoom.

**Correspondence:**

**MassDOT RE: Bardwells Ferry Bridge Preservation Project** – A letter from MassDOT has said that the Highway Division Project Review Committee has approved a Bridge Preservation project for the Bardwells Ferry bridge. There has been no commitment of funds, but they will assist the towns of Shelburne and Conway in the search for funding

**Public Comment:** None.

**Adjournment:** At 6:05 a motion was made by Andrew to adjourn the meeting. This was seconded by Rick. Roll call vote: Andrew – yes; Rick – yes; Bob – yes. Motion passed 3-0-0.

Respectfully submitted,  
Faye Whitney, Recording Secretary