

**Via: Zoom Teleconference**

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1. **Call to Order**
2. **Acceptance of Meeting Minutes:** December 4, 2023
3. **Department Liaison Reports**
4. **Appointments:**  
5:45 pm Kay Cafasso RE: Pocket Park Preliminary Garden Design  
6:00 pm Norman Beebe RE: Cowell Gym Director Vacancy
5. **Old Business:**
  - a. Proposed Solar Array for Highway Pole Barn Roof
6. **New Business:**
  - a. Proposed Flag Policy for Consideration
  - b. Draft “Guide for Boards, Committees, and Commissions”
  - c. Shelburne Falls Brewery and Pub, LLC RE: Extended Hours for New Year’s Eve
  - d. FY’25 Proposed Budgetary Guidelines
  - e. FRCOG Accounting Program Update for FY’25
7. **Any Other Business:**  
Next Meeting: January 1, 2024 and January 15, 2024 are Holiday
8. **Correspondence:**
9. **Public Comment** *(at the discretion of the Chair as time allows. Time may be limited)*
10. **Adjournment**